

Amigos Por Vida – Friends for Life Public Charter School
An Amigos Por Vida – Friends for Life Housing and Education Corporation

Board Meeting Minutes

The Board of Governors of the Amigos Por Vida-Friends for Life Public Charter School met at 5503 El Camino del Rey St., Houston TX, 77081 on Tuesday, September 15, 2026, at 5:30 p.m. In addition, a video Teams link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjU3NDEwNGQtZTM3OC00MGU5LTg2YzgtM2lwN2Y5YjFhMWU4%40thread.v2/0?context=%7b%22Tid%22%3a%22d323cab2-041d-4980-ba2b-817d8b207019%22%2c%22Oid%22%3a%22fcdfece1-f8b2-40f2-8db0-73d7e93a43cf%22%7d

It was presided over by the Board Vice President Ms. Linda Ibrahim.

1. Call to Order

- a. Ms. Linda Ibrahim called the meeting to order at 5:55 p.m. The following individuals were present:

Linda Ibrahim – Vice - President
Sandra Lopez – Secretary
Tiffany Cuellar Needham - Board Member
Bency Thomas – Board Member

Justin Fuentes –Superintendent
Kakoli Mukerji – Principal
Jaime Romero – Assistant Principal
Samuel Johnson – Director of Finance
Michael Roberson – Director of Human Talent
Leticia Grissom – Director of Strategy,
Advancement & Compliance
Maria Ramirez – District Office Manager
Nanette Urbaez - Receptionist
Zac Atwood – IT Representative
Lina Gomez – Teacher

- b. These individuals were present via Teams:

LaSondra Adigun – Assistant Principal
Rashmi Vashistha – Instructional Coach
Susana Alhassan – Instructional Coach
Noelvis Lopez – Instructional Coach
Maria Serrato – Instructional Coach
Meer Almemar – Teacher

Yamileth Portillo - Parent
Osvaldo Aragon - Parent
Angela Reyes – Parent
Maria - Parent
Liset Garcia – Parent Liaison

2. Hearing of Citizens:

- a. None.

3. School Updates:

a. Strategy, Advancement & Compliance updates:

- Ms. Grissom awarded the first Employee of the Month Recognition to Ms. Lina Gomez.
- Ms. Grissom provided an overview of the Parent & Family Engagement Activities Calendar with the board.

b. Academic updates

- Ms. Mukerji informed the Board that the Texas Mobile STEM Lab is expected to be on campus from October 12 through October 16.

c. Business Office updates:

- Mr. Johnson informed the Board that the school's transportation program has officially begun serving students.

d. Operations update

- Mr. Fuentes informed the Board that Mr. Roberson is the new Director of Human Talent and will continue serving as Director of Operations until the position is filled.
- Mr. Roberson informed the Board that TEA conducted a District Vulnerability Assessment at the campus.

4. Action Items:

a. Discuss and consider August 18, 2026, Board Meeting Minutes

- Ms. Lopez motioned to approve the August 18, 2026, Board Meeting Minutes, subject to the corrections discussed. Mr. Thomas seconded the motion.

b. Discuss and consider August 27, 2026, Special Called Board Meeting Minutes

- Ms. Cuellar Needham motioned to approve the August 27, 2026, Special Called Board Meeting Minutes. Mr. Thomas seconded the motion.

c. Discuss and consider Parent and Family Engagement Policies

- Ms. Lopez motioned to approve the Parent and Family Engagement Policies. Ms. Cuellar Needham seconded the motion.

d. Discuss and consider Approval of the Consent Agenda;

- Children's Internet Protection Act Policy (CIPA)
 - Health and Wellness Policy
 - Sexual Harassment Policy
 - Bullying and Other Types of Harassment Policy
 - Suicide Prevention, Intervention, and Postvention Policy
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- Ms. Lopez motioned to approve all items on the Consent Agenda. Mr. Thomas seconded the motion.

5. Open Session:

- No action required.

6. Closed Session:

- Ms. Ibrahim moved to Closed Session at 6:23 p.m.
- Ms. Ibrahim moved to Open Session at 6:55 p.m.

a. Development Committee Updates

- No action required.

b. Personnel

- No action required.

7. Information Items:

- a.** Mr. Roberson informed the Board of the SB 12 Annual Certification requirements and provided an update on the school's compliance status.

Financial Update

- b.** Review Actual vs Budget Report
- c.** Review Cash Balance Report
- d.** Accounts & Investments Reports
- e.** Review Check Register Report

8. Adjourn

- Ms. Cuellar Neeham moved that the meeting be adjourned; Mr. Thomas seconded the motion to adjourn the meeting, which was agreed upon by the Board at 7:03 p.m.

Ms. Rose Mary Valencia, *Board President*

Ms. Sandra Lopez, *Board Secretary*