Amigos Por Vida – Friends for Life Public Charter School
An Amigos Por Vida – Friends for Life Housing and Education Corporation

Board Meeting Minutes

The Board of Governors of the Amigos Por Vida-Friends for Life Public Charter School met at 5503 El Camino del Rey St., Houston TX, 77081 on Tuesday, July 21, 2026, at 5:30 p.m. In addition, a video Teams link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjU3NDEwNGQtZTM3OC00MGU5LTg2YzgtM2IwN2Y5YjFhMWU4%40thread.v2/0?context=%7b%22Tid%22%3a%22d323cab2-041d-4980-ba2b-817d8b207019%22%2c%22Oid%22%3a%22fcdfece1-f8b2-40f2-8db0-73d7e93a43cf%22%7d

It was presided over by the Board President, Ms. Rose Mary Valencia.

1. **Call to Order**

   a. Ms. Rose Mary Valencia called the meeting to order at 5:48 p.m. The following individuals were present:

Rose Mary Valencia – President
Sandra Lopez – Secretary
Monica Capella – Board Member
Michael Griswold - Board Member
Bency Thomas – Board Member

Justin Fuentes –Superintendent
Kakoli Mukerji – Principal
Jaime Romero – Assistant Principal
Samuel Johnson – Director of Finance
Leticia Grissom – Director of Strategies, Advancement & Compliance
Maria Ramirez - Secretary
David Romero – IT

   b. These individuals were present via Teams:

Michael Roberson – Director of Operations
Rashmi Vashistha – Instructional Coach
Sebastian - Parent

Angela Reyes - Parent
Edwin Sontay - Parent
Yanira Ruano - Parent

2. **Hearing of Citizens:**

   a. None.

3. **School Updates:**

a. Family Engagement Activities updates:

- Mr. Fuentes provided updates to the board regarding school events for the month of July.

b. Academic updates

- Ms. Mukerji presented the requested changes to the Board regarding the Academic Results presentation she delivered at the last Board Meeting.
- Ms. Mukerji presented the Instructional Coaches' Action Plan, as requested by the Board.
- Mr. Romero provided the Board with updates regarding Special Education Department.

c. Business Office updates:

- Mr. Johnson provided the Board with updates regarding transportation for the 2026 - 2027 school year.
- Mr. Fuentes introduced Ms. Grissom as the new Director of Strategy, Advancement & Compliance.

4. **Action Items:**

a. Discuss and consider July 21, 2026, Board Meeting Minutes

- Mr. Thomas motioned to approve the July 21, 2026, Board Meeting Minutes, subject to the corrections discussed. Mr. Griswold seconded the motion.

b. Discuss and consider APV – FFL Gifted and Talented (G/T) Policy

- Ms. Capella motioned to approve the Gifted and Talented Program Policy with the edits discussed. Ms. Lopez seconded the motion.

c. Discuss and consider Vended Meals contract

- Mr. Griswold motioned to approve the Vended Meals contract to the Healthy Lunch Box. Mr. Thomas seconded the motion.

d. Discuss and consider Master Key Policy

- Ms. Lopez motioned to approve the Master Key Policy with the mentioned edits. Ms. Capella seconded the motion.

e. Discuss and consider SB12

- Ms. Lopez motioned to approve compliance policy with SB12. Mr. Griswold seconded the motion.

f. Discuss and consider Constables Contract

- Ms. Lopez motioned to table the Constables Contract. Ms. Capella seconded the motion.

g. Discuss and consider Laptops

- Ms. Lopez motioned to approve the purchase of the laptops. Mr. Griswold seconded the motion.

h. Discuss and consider Student Handbook

- Mr. Thomas motioned to approve Student Handbook. Ms. Capella seconded the motion.

i. Discuss and consider Employee Handbook

- Mr. Griswold motioned to approve to the updated Employee Handbook. Mr. Thomas seconded the motion.

5. **Open Session:**

- No action required.

6. **Closed Session:**

- No action required.

Information Items:

A. Mr. Johnson presented the following financial updates.

- Mr. Johnson shared and reviewed the financial calendar and key dates with the Board.

a. Review Actual vs Budget Report

b. Review Cash Balance Report

c. Accounts & Investments Reports

d. Review Check Register Report

Discuss and consider RFP for Early Childhood Center (Info Item) - No motion required.

Discuss and consider Awardee of the Texas Mobile STEM Lab grant (Info Item) – No motion required.

7. Adjourn

- Mr. Griswold moved the meeting to be adjourned; Ms. Capella seconded the motion to adjourn the meeting, was agreed upon by the Board at 7:53 p.m.

Ms. Rose Mary Valencia, *Board President*

Ms. Sandra Lopez, *Board Secretary*