Amigos Por Vida – Friends for Life Public Charter School
An Amigos Por Vida – Friends for Life Housing and Education Corporation

Board Meeting Minutes

The Board of Governors of the Amigos Por Vida-Friends for Life Public Charter School met 5503 El Camino del Rey St., Houston TX, 77081 on Tuesday, June 23, 2026, at 5:30 p.m. In addition, a video Teams link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjU3NDEwNGQtZTM3OC00MGU5LTg2YzgtM2IwN2Y5YjFhMWU4%40thread.v2/0?context=%7b%22Tid%22%3a%22d323cab2-041d-4980-ba2b-817d8b207019%22%2c%22Oid%22%3a%22fcdfece1-f8b2-40f2-8db0-73d7e93a43cf%22%7d

It was presided over by the Board President, Ms. Rose Mary Valencia.

1. **Call to Order**

   a. Ms. Rose Mary Valencia called the meeting to order at 5:47 p.m. The following individuals were present:

Rose Mary Valencia – President
Monica Capella – Board Member
Linda Ibrahim – Board Member
Tiffany Needham Cuellar – Board Member
Michael Griswold - Board Member
Bency Thomas – Board Member

Justin Fuentes –Superintendent
Kakoli Mukerji – Principal
Jaime Romero – Assistant Principal
Maria Ramirez - Secretary
Zacc Atwood – IT

   b. These individuals were present via Teams:

Samuel Johnson – Director of Finance
Michael Roberson – Director of Operations
Rashmi Vashistha – Instructional Coach
Noelvis Lopez – Instructional Coach
Susana Alhassan – Instructional Coach

Angela Reyes - Parent
Terry McDonough – 4MATIV Representative

2. **Hearing of Citizens:**

   a. None.

3. School Updates:

a. Family Engagement Activities updates:

- Mr. Fuentes provided updates to the board regarding upcoming school events for the month of July.

b. Academic updates

- Mr. Fuentes reported that STAAR testing was finalized and there were no major issues to report.
- Ms. Mukerji provided academic updates regarding Summer School classes in June.

c. Business Office updates:

- Mr. Johnson introduced Terry McDonough, a representative of 4Mativ, who presented the Family Transportation Survey to the Board and provided information regarding their proposal for bus service for the 2026-2027 school year.

4. Action Items:

a. Discuss and consider May 19, 2026, Board Meeting Minutes

- Ms. Ibrahim motioned to approve the May 19, 2026, Board Meeting Minutes, subject to the corrections discussed. Mr. Griswold seconded the motion.

b. Discuss and consider updating banking signatories by adding Superintendent, Mr. Fuentes

- Ms. Ibrahim motioned to approve updating the Organization's banking signatories to add Superintendent, Mr. Fuentes, as an authorized signatory. Ms. Capella seconded the motion.

c. Discuss and consider Annual Audit Engagement letter with Whitley Penn

- Mr. Griswold motioned to approve the Annual Audit Engagement Letter with Whitley Penn. Mr. Thomas seconded the motion.

d. Discuss and consider Proposed 2026 - 2027 Salary Schedule, including a salary increase and the employee retention bonus

- Ms. Capella motioned to approve the proposed 2026 – 2027 Salary Schedule, including the recommended salary increase and employee retention bonus. Mr. Griswold seconded the motion.

e. Discuss and consider the Organization's 2024 Form 990

- Ms. Ibrahim motioned to approve the Organization's 2024 Form 990 subject to the confirmation on which individuals are required to be listed on the filing, correction of the listed persons, if any, and the correction of the organization's legal name. Ms. Capella seconded the motion.

f. Discuss and consider APV-FFL Gifted and Talented (G/T) Policy

- Mr. Griswold motioned to table the APV-FFL Gifted and Talented (G/T) Policy. Ms. Capella seconded the motion.

g. Discuss and consider APV-FFL Integrated Pest Management Policy

- Mr. Thomas motioned to approve the APV-FFL Integrated Pest Management Policy. Mr. Griswold seconded the motion.

5. Closed Session:

- Ms. Valencia moved to Closed Session at 7:58 p.m.
- Ms. Valencia moved to Open Session at 9:17 p.m.

Personnel: Pursuant to Texas Government Code §§ 551.074, the board will review:

a. Board resolution for the Officers and Directors changes

- Ms. Ibrahim motioned to add a Board Position for Vice President, to create a Board Development Committee, to create a Vice President Officer position for the corporation, to authorize all corporate, Officers and Board changes with the State of Texas, and to draft all resolutions for such corporate actions. Mr. Griswold seconded the motion.

b. Goals for Superintendent 90 days to evaluate his performance

- No motion required.

c. Goals for Superintendent for the 2026 - 2027 School Year

- No motion required.

d. Interim Superintendent/Principal's annual evaluation for the 2025 – 2026 School Year

- No motion required.

e. APV – FFL Surveys Results

- No motion required.

6. Information Items:

A. Mr. Johnson presented the following financial updates.

- Mr. Johnson shared and reviewed the financial calendar and key dates with the Board.

a. Review Actual vs Budget Report

b. Review Cash Balance Report

c. Accounts & Investments Reports

d. Review Check Register Report

7. Adjourn

- Mr. Griswold moved the meeting to be adjourned; Ms. Capella seconded the motion to adjourn the meeting, was agreed upon by the Board at 9:27 p.m.

Ms. Rose Mary Valencia, *Board President*

Ms. Sandra Lopez, *Board Secretary*