

Amigos Por Vida – Friends for Life Public Charter School
An Amigos Por Vida – Friends for Life Housing and Education Corporation

Board Meeting Agenda Notice

10/15/2025

The Board of Governors of the Amigos Por Vida-Friends for Life Public Charter School met at the school at 5503 El Camino del Rey St., Houston TX, 77081 on 10/21/25. In addition, a video Teams link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_Njc1Mjg3ZDYtMGRkNy00YTg4LWFIZmYtNjc4NWY4MTk2NDM4%40thread.v2/0?context=%7b%22id%22%3a%22d323cab2-041d-4980-ba2b-817d8b207019%22%2c%22oid%22%3a%22fcdfece1-f8b2-40f2-8db0-73d7e93a43cf%22%7d

It was presided over by the Board Member Ms. Rose Mary Valencia

1. Call to Order

- a. Ms. Rose Mary Valencia called the meeting to order at 5:43 p.m. The following individuals were present:

Mike Griswold – *Board Member*
Sandra Lopez – *Board Member*
Monica Capella – *Board Member*
Rose Mary Valencia – *Board Member*
R Treviño – *Region 4*
Christopher Goff – *Insurance Broker*

Kakoli Mukerji – *Interim Superintendent/Principal*
Samuel Johnson – *Director of Finance*
Michael Roberson - *Director of Operations*
Jaime Romero - *Assistant Principal*
Zac Atwood – *IT*
Maria Ramirez - *Secretary*

- b. These individuals were present via Teams:

Linda Ibrahim – *Board Member*
APV Camera (Unverified) – *IT Department*
APV Technical Support – *IT Department*
Susan Alhassan – *Instructional Coach*
Juana - *Parent*

Patricia Rodriguez – *Instructional Coach*
Noelvis Lopez – *Instructional Coach*
Gisela Atwood - *Teacher*
Maria Rosales - *Parent*

2. Hearing of Citizens

- a. None.

3. School Updates

- a. Ms. Mukerji presented updates for Family Engagement Activities.
b. Ms. Mukerji presented the Academic updates.
c. Mr. Johnson presented Business Office updates.

4. Action Items

a. Discuss and consider Board Meeting Minutes for 09/16/2025

- Ms. Ibrahim noted that corrections need to be made before approving Board Meeting Minutes for 09/16/2025.
- Ms. Lopez moved to approve the Board Meeting Minutes for 09/16/2025; Ms. Capella seconded the motion; the motion was approved.

b. Discuss and consider TEA Remote Homebound Instruction Waiver request

- Mr. Griswold moved to approve the TEA virtual homebound services for the APV student; Ms. Capella seconded the motion; the motion was approved.

c. Discuss and consider the Employee Health Benefit Plan

- Mr. Griswold moved to approve the renewal of EMI Insurance for the upcoming calendar year 2026; Ms. Capella seconded the motion; the motion was approved.

d. Discuss and consider amount to transfer to investment accounts

- Ms. Lopez moved to approve the motion; Mr. Griswold seconded the motion; the motion was approved.

5. Closed Session:

- Ms. Valencia moved to Closed Session at 6:37 p.m.
- Ms. Valencia moved to Open Session at 8:25 p.m.

a. Personnel – Pursuant to TEC 551.074, deliberation of personal matters to include teachers, staff, Interim superintendent, and or superintendent

- Ms. Lopez stated that no action is required at this time.

b. Board Training Pursuant to TEC 551.074, discussion regarding the duties and responsibilities of the Interim Superintendent.

- Ms. Valencia stated that the Board met with Dr. Treviño from Region 4 regarding continuing training about board members and the evaluation tool of the Superintendent. No action is needed

c. Survey Pursuant to TEC 551.074, for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.

- Ms. Valencia stated that the board received the staff survey and has requested to meet with administration during the next board meeting, during closed session. No action is needed at this time.

6. Information Items:

Mr. Johnson presented the following financial updates

- a. Review Actual vs Budget Report
 - b. Review Cash Balance Report
 - c. Accounts & Investments Reports
 - d. Review Check Register Report
-
- Mr. Johnson reported that the final investment grade rating Triple B minus once again.
 - Mr. Johnson gave an update to the audit Ms. Valencia had requested.
 - Mr. Johnson informed the board that TEA sent out an update for the due dates for the audit reports.
 - Mr. Johnson went over the capital expenditure and proposed projects.
 - Bus or Vans: Mr. Johnson and Mr. Roberson have met with Region 4. Providing transportation could increase enrollment and retention.
 - Ms. Valencia addressed a full-time marketing team is needed to be able to reach one thousand students.
 - Ms. Ibrahim inquired if the proposed projects have a level of importance and if they're feasible.
 - The school sprinkler system was discussed and determined that areas that don't have one will be installed, and current will be fixed.
 - Mr. Johnson stated that the new elevator would be for the new building.
 - Mr. Johnson emphasized that now that the school has a basketball team, that basketball goals are needed.

7. Adjourn

- Ms. Valencia moved the meeting to be adjourned; Ms. Capella second the motion to adjourn the meeting was agreed upon by the Board at 8:25 p.m.

Ms. Rose Mary Valencia, *Board President*

Ms. Sandra Lopez, *Board Secretary*