

Amigos Por Vida – Friends for Life Public Charter School
An Amigos Por Vida – Friends for Life Housing and Education Corporation

The Board of Governors of the Amigos Por Vida-Friends for Life Public Charter School met at the school at 5503 El Camino del Rey St., Houston TX, 77081 on 9/16/25. In addition, a video Teams link: (<https://teams.microsoft.com/v2/>) was provided. It was presided over by the Board Member Ms. Rose Mary Valencia

1. Call to Order

- a. Ms. Rose Mary Valencia called the meeting to order at 5:36 p.m. The following individuals were present:

Mike Griswold – *Board Member*

Linda Ibrahim – *Board Member*

Monica Capella – *Board Member*

Rose Mary Valencia – *Board Member*

Sandra Lopez – *Board Member*

Claudia Zelaya – *Counselor*

Kakoli Mukerji – *Interim Superintendent/Principal*

Samuel Johnson – *Director of Finance*

Michael Roberson - *Director of Operations*

Jaime Romero - *Assistant Principal*

Juan Zamarron – *IT*

Nanette Urbaez - *Receptionist*

These individuals were present via Teams:

APV Camera (*Unverified*) – *IT Department* Rashmi Vashistha – *Instructional Coach*

Susan Alhassan – *Instructional Coach*

Figueroa Bethzaida - *Teacher*

Patricia Rodriguez – *Instructional Coach*

Jaime Romero – *Vice Principal*

2. Hearing of Citizens

- a. None.

3. School Updates

- a. Ms. Mukerji presented updates for Family Engagement Activities.
- b. Ms. Mukerji presented the Academic updates.
- c. Mr. Johnson presented Business Office updates.

Closed Session 1

Ms. Valencia moved to Closed Session at 5:38 p.m.

Ms. Valencia moved to Open Session 6:11 p.m.

4. Action Items

- Ms. Lopez moved to approve the Board Meeting Minutes for 07/15/25; Mr. Griswold seconded the motion; the motion was approved.

b. Discuss and consider Board Meeting Minutes for 8/19/2025

- Mr. Ibrahim moved to approve the motion; Ms. Capella seconded the motion; the motion was approved.

c. Discuss and consider the District Improvement plan SY 2025-2026

- Ms. Lopez moved to approve the motion; Ms. Ibrahim seconded the motion; the motion was approved.

d. Discuss and consider Campus Improvement plans SY 2025-2026 for both campuses

- Ms. Lopez moved to approve the motion; Mr. Griswold seconded the motion; the motion was approved.

e. Discuss and consider Parent Family Engagement Policies

- Ms. Lopez moved to approve the motion; Mr. Griswold seconded the motion; the motion was approved.

Closed Session 2

Ms. Valencia moved to Closed Session at 6:42 p.m.

Ms. Valencia moved to Open Session at 8:18 p.m.

f. Discuss and consider the appointment of officers

- Ms. Ibrahim made a motion to appoint Ms. Mukerji to Vice President of Amigos Por Vida – Friends for Life & to approve all officer and director updates be made with the state of Texas; Ms. Capella seconded the motion; the motion was approved.

g. Discuss and consider amendments to the 2023-2024 990 tax return

- Ms. Ibrahim stated that the board had discussed in Closed Session the form 990 for the year 2024 and determined that no further action is necessary.

h. Discuss, consider, and acknowledge receipt of the Safety and Security audit

- Ms. Valencia discussed it with the board members, and it was agreed that no action is required.

5. Personnel

Ms. Lopez stated the board reviewed during closed session and approved the Superintendent position description to be published by the search committee pending review of equal opportunity employment language by sector.

6. Surveys

Ms. Valencia stated that based on the surveys parents participated in, the board will continue to begin at 5:30 p.m.

7. Information Items:

Financial Update September 2025

- a. Review Actual vs Budget Report
- b. Review Cash Balance Report
- c. Accounts & Investments Reports
- d. Review Check Register Report

19. Adjourn

- Ms. Lopez moved the meeting to be adjourned; Ms. Capella seconded; the motion to adjourn the meeting was agreed upon by the Board at 8:27 p.m.

Ms. Rose Mary Valencia, *Board President*

Ms. Sandra Lopez, *Board Secretary*