

Amigos Por Vida – Friends for Life Public Charter School  
An Amigos Por Vida - Friend for Life Housing and Education  
Corporation School

The Board of Governors of the Amigos Por Vida-Friends for Life Public Charter School met at the school at 5503 El Camino del Rey St., Houston TX, 77081 on 07/25/2023. In addition, a video Teams link: (<https://teams.microsoft.com/join/>) was provided. It was presided over by the Board President Ms. Silvia Graves.

1. Call to Order

- a. Ms. Graves called the meeting to order 4:13 p.m. The following individuals were present:

Silvia Graves - *Board President*  
Rosc Mary Valencia - *Board Member*  
Linda J. Ibrahim - *Board Member*  
Joyce Jones - *Board Member*  
Drew Mastersons - *Masterson Advisors*  
Jonathan Church - *Masterson Advisors*  
Bob Fretz - *Paradigm Construction*

Freddy Delgado - *Superintendent/Principal*  
Kakoli Mukerji - *Principal Middle School*  
Antonio Zambrano - *Comptroller*  
Jaime Romero - *Assistant Principal*  
Sandra Lopez - *Masterson Advisors*  
Justin Hennis - *Paradigm Construction*

- b. These individuals were present via Teams:

APV Technical Support - *IT Department*  
Patricia Rodriguez - *Instructional Coach*  
Garrett Hall - *Masterson Advisors*  
Dave Brayshaw - *Masterson Advisors*  
Jacqueline Maximos - *Teacher / Guest*  
Abby Nichols - *Teacher / Guest*  
Rosa Maria Torres - *Accountant / Guest*  
Matthew Agudo - *Parent / Guest*  
Ernestina Sanchez - *Parent / Guest*  
Celiarmaria Ramirez - *Parent / Guest*

Dayana, Calderon - *IT Assistant / Guest*  
Carina, Hernandez - *Teacher / Guest*  
Clay Holland - *HAK LLP - Attorney*  
Hannah Zacarias - *Parent / Guest*  
Keila Pereira - *Medical Assistant / Guest*  
Rashmi, Vashistha - *Teacher / Guest*  
Gloria Morales - *Receptionist / Guest*  
Gemina Ramirez - *Parent / Guest*  
Dennis - *Parent / Guest*  
Dylan Vides - *Parent / Guest*

2. Hearing of Citizens

- a. None

3. School Updates

- a. Mr. F. Delgado presented updates.  
b. Ms. Mukerji presented updates.  
c. Mr. Zambrano and Ms. Ibrahim presented updates.

## **Action Items**

- 4. Discuss and consider Board Meeting Minutes for 06/20/2023, and 06/27/2023.**
  - a. Ms. Jones moved to approve Board Meeting Minutes for 06/20/2023, and 06/27/2023; Ms. Ibrahim seconded the motion; the motion was approved.
- 5. Discuss and consider a resolution approving a loan from Equitable Facilities Fund, Inc., authorizing a Master Trust Indenture, a promissory note, a Deed of Trust, and all other documents in connection therewith, and delegating approval of documents and certain related matters to authorized officers.**
  - a. Ms. Ibrahim moved to approve a resolution approving a loan from Equitable Facilities Fund, Inc., authorizing a Master Trust Indenture, a promissory note, a Deed of Trust, and all other documents in connection therewith, and delegating approval of documents and certain related matters to authorized officers, with the suggested changes; Ms. Jones seconded the motion; the motion was approved.
- 6. Discuss and consider APV Student & Parent Code of Conduct School Year 2023-2024.**
  - a. Ms. Ibrahim moved to approve the APV Student & Parent Code of Conduct School Year 2023-2024 with all the changes suggested; Ms. Valencia seconded the motion; the motion was approved.
- 7. Discuss and consider APV Employee Handbook School Year 2023-2024**
  - a. Ms. Valencia moved to approve the APV Employee Handbook School Year 2023-2024 with all the changes suggested; Ms. Ibrahim seconded the motion; the motion was approved.
- 8. Discuss and consider Health and Wellness Policy School Year 2023-2024**
  - a. Ms. Valencia moved to table the Health and Wellness Policy School Year 2023-2024; Ms. Ibrahim seconded the motion; the motion to table was approved.
- 9. Discuss and consider Salary Schedule for School Year 2023-2024**
  - a. Ms. Valencia moved to table the Salary Schedule School Year 2023-2024; Ms. Jones seconded the motion; the motion to table was approved.
- 10. Discuss and consider Incentive Pay Plan for School Year 2023-2024**
  - a. Ms. Valencia moved to table the Incentive Pay Plan for School Year 2023-2024; Ms. Jones seconded the motion; the motion to table was approved.

## 11. Closed Session

- a. None.

## Information Items

## 12. Presentations


- a. Paradigm Construction – Construction Updates.
  - Start time: 4:15 pm
  - End time: 4:36 pm
- b. Masterson's Financial Advisors – Investments, Loan Update.
  - Start time: 4:40 pm
  - End Time: 5:41 pm

## 13. Financial Update 06/30/2023

- a. Review Actual vs Budget Report for 06/30/2023; Mr. A. Zambrano presented.
- b. Review Cash Balance Report for 06/30/2023; Mr. A. Zambrano presented.
- c. Review Check Register Report for 06/30/2023; Mr. A. Zambrano presented.

## 14. Adjourn

- a. Ms. Jones moved the meeting to be adjourned; Ms. Valencia seconded. The motion to adjourn the meeting was agreed upon by the Board at 8:24 p.m. The next meeting is scheduled for 08/15/2023 at 6:30 pm



Mrs. Silvia Graves, *Board President*



Ms. Rose Mary Valencia, *Board Secretary*

