

Amigos Por Vida – Friends for Life Public Charter School
An Amigos Por Vida - Friend for Life Housing and Education Corporation School

The Board of Governors of the Amigos Por Vida-Friends for Life Public Charter School met in a Regular Meeting on 10/22/2019, at 5503 El Camino Del Rey St. Houston, Tx 77081. It was presided over by the President, Mrs. Silvia Graves, and the Secretary, Mrs. Lydia Tamez.

1. Call to Order

- a. Mrs. Silvia Graves called the meeting to order 6:55PM. The following individuals were present:

Lydia Tamez – *Board Secretary*
Silvia Graves – *Board President*
Rose Mary Valencia – *Board Member*
Bill Dinkel – *Former Chief Financial Officer*
Ronald Wilson – *Chief Financial Officer*

Freddy Delgado – *Superintendent / Principal*
Kakoli Mukerji – *Assistant Principal*
Sandra Gonzales – *Assistant Principal*
Rebecca Diaz – *Business Manager*
Deborah Figueroa – *School Secretary*

2. Hearing of Citizens – The following individuals spoke:

- a. ***Victoria Chavez (Parent)*** – Security company complaint; general disregard for children safety and inability to direct traffic accordingly.
- b. ***Yolanda Flores (PTO President)*** – Security company complaint and presentation of \$4000 check from 2018 PTO fundraisers.
- i. Mrs. Rose Mary Valencia posed the following question – *What is the instruction given to security about the children and controlling traffic?*
- ii. The Board requested guidelines to be written up and given to parents and security guards for the purpose of accountability.
- c. Mrs. Silvia Graves addressed the citizens to ensure they understood what was discussed and the school's course of action.

3. School Updates

- a. Mr. Freddy Delgado presented on enrollment and school activities.

Action Items

4. Discuss and Consider Board Minutes from 10/22/2019

- a. A motion to approve the minutes of the previous 8/20/2019 meeting was made by Mrs. Lydia Tamez and seconded by Mrs. Rose Mary Valencia. Mrs. Silvia Graves moved for a voice vote. All members were in favor; the motion to approve the minutes from the previous meeting passed.

5. Discuss and Consider School Improvement Plan
 - a. Mrs. Kakoli Mukerji presented the School Improvement Plan; a packet was passed out as visual aid during the discussion.
 - b. A motion to approve the School Improvement Plan was made by Mrs. Rose Mary Valencia; Mrs. Lydia Tamez seconded. Mrs. Silvia Graves moved for a voice vote. All members were in favor; the motion to approve the School Improvement Plan passed.
6. Discuss and Consider a Resolution adding Chief Financial Officer (Ronald M. Wilson) to the School's Bank Account
 - a. A motion to approve the resolution of adding CFO Ronald M. Wilson to the school's bank account was made by Mrs. Rose Mary Valencia; Mrs. Lydia Tamez seconded. Mrs. Silvia Graves moved for a voice vote. All members were in favor; the motion to approve the resolution of adding Mr. Ronald M. Wilson to the school's bank account passed.
7. Discuss and Consider Whitley Penn to conduct the Annual Audit for the Fiscal Period ending August 31, 2019
 - a. A motion to approve Whitley Penn to conduct the Annual Audit for the fiscal period ending August 31, 2019 was made by Mrs. Lydia Tamez; Mrs. Rose Mary Valencia seconded. Mrs. Silvia Graves moved for a voice vote. All members were in favor; the motion to approve Whitley Penn for the annual audit passed.
8. Discuss and Consider delegating to the Chief Financial Officer or designee to negotiate and execute an agreement for Commercial Insurance
 - a. Mrs. Lydia Tamez moved to authorize the Chief Financial Officer to negotiate and execute an agreement for Commercial Insurance as long as the new insurance does not go above a 10% increase in pricing, and as long as the decision is made in consultation with Mr. Bill Dinkel; Mrs. Rose Mary Valencia seconded. Mrs. Silvia Graves moved for a voice vote. All members were in favor and the motion passed.
9. Discuss and Consider adoption of resolution to pay employees during the school closure because of a determination of public purpose
 - a. A motion to approve adopting the resolution to pay employees during the school closure because of a determination of public purpose was made by Mrs. Rose Mary Valencia; Mrs. Lydia Tamez seconded. Mrs. Silvia Graves moved for a voice vote. All members were in favor and the motion to adopt the resolution passed.
10. Closed Session
 - a. Superintendent Evaluation - only signatures needed. The Board decided a close session wasn't necessary.
 - b. Mrs. Rose Mary Valencia moved to table the resume review of potential board member, pending due diligence and investigation; Mrs. Lydia Tamez seconded. Mrs. Silvia Graves move for a voice vote. All members were in favor and item was tabled until the following board meeting.

Information Items

11. Financial Update

- a. Presented by Mr. Bill Dinkel. Documents provided (attached).

12. Business Services Discussion

- a. Presented by Mr. Ronald Wilson. Documents provided (attached).
 - i. Board requested usage of Schulman, Lopez, Hoffer & Adelstein, LLP for Legal Services on a need basis only.
 - ii. Board members requested Mr. Ronald Wilson run legal services needs by the Board first before making any decisions.
- b. By-Laws Review
- c. Board Policy Review

13. Adjourn

- a. Mrs. Rose Mary Valencia moved that the meeting be adjourn and this was agreed upon by the Board at 8:06PM. Next meeting scheduled for 11/19/19 at 6:30PM.



Mrs. Silvia Graves, Board President

Mrs. Lydia Tamez, Board Secretary